

PROJECT MANAGEMENT SERVICES

Did you know that we can manage your projects for you?

As a purpose-driven consultant, we believe your preference is to focus your time mostly on your clients' leadership development to maximize your impact and attract more clients.

We would be happy to support you to achieve this and thus, we offer you our Project Management Services to help you deliver high quality reports on time, allowing you to fully focus on the core activities of your leadership development practice.

LCP PROJECTS

STANDARD FEE - it includes:

- Create project
- Enter participants into the Project Centre - participants will then set up the evaluators
- Monitor the status of the group and provide regular weekly status updates to the client, identifying progress made and the issues.
- Send weekly reminders from the system to participants and evaluators who didn't complete the survey
- Handle questions and troubleshooting issues (passwords, access to Project Center, dealing with bounced emails, resetting surveys, changing categories, languages)
- At project conclusion, gather and distribute PDF Reports as required.
- If Reports are printed, send the hard copy materials, and confirm delivery.
- Retakes - (if any) LC will handle them as normal LCP

PREMIUM FEE - it includes Standard option plus:

- Send personal reminders to those that have not completed the survey prior to completion date to ensure accurate reports (such as a Participant who didn't complete a self-survey or a Participant needing to add an additional evaluator)
- Set up evaluators for the project participants

LCP PROJECT MANAGEMENT: TIERED FEES

	STANDARD	PREMIUM
1 profile	82€	123€
2-10 profiles	41€ per profile	62€ per profile
11-50 profiles	29€ per profile	43€ per profile
51+ profiles	16€ per profile	25€ per profile

CLA PROJECTS

STANDARD FEE - it includes:

- Create project
- Enter participants into the Project Centre
- Monitor the status of the group and provide regular weekly status updates to the client, identifying progress made and the issues.
- Send weekly reminders from the system to participants who didn't complete the survey
- Handle questions and troubleshooting issues (passwords, access to Project Center, dealing with bounced emails, resetting surveys, changing categories, languages)
- At project conclusion, gather and distribute PDF Reports as required.
- Creation of one Group Report *

CLA PROJECT MANAGEMENT: TIERED FEES

STANDARD	
1-10 profiles	82€
11+ profiles	2€ per profile

**Additional group report will have a cost of 40€ each.*

Please contact your host or our Client Services Team at clientservices@theleadershipcircle.eu for more information.